



Minutes of the meeting of
the Capital Region Board
held at Grand Ballroom, Chateau Louis Conference Centre
on Thursday, September 10, 2015

Delegates in Attendance:

Mayor Nolan Crouse – St. Albert/Chair

Mayor Camille Berube – Beaumont

Mayor Randy Boyd – Bon Accord

Mayor Karl Hauch – Bruderheim

Mayor Wally Yachimetz – Calmar

Mayor Stephen Lindop – Devon

Mayor Don Iveson – Edmonton

Mayor Gale Katchur – Fort Saskatchewan

Councillor Louise Bauder – Gibbons (*alternate*)

Mayor Bill Skinner – Lamont

Reeve Wayne Woldanski – Lamont County

Mayor Greg Krischke – Leduc

Mayor John Whaley – Leduc County

Councillor Carol Tremblay – Legal (*alternate*)

Mayor Lisa Holmes – Morinville

Mayor Rod Shaigec – Parkland County

Mayor Mel Smith – Redwater

Councillor Wayne Rothe – Spruce Grove (*alternate*)

Mayor William Choy – Stony Plain

Mayor Roxanne Carr – Strathcona County

Mayor Tom Flynn – Sturgeon County

Mayor Barry Rasch – Thorsby

Mayor Art Erickson – Wabamun

Mayor Ralph van Assen – Warburg

Absent:

Bruce McDonald – Government of Alberta

CRB Administration:

Malcolm Bruce, CEO

Neal Sarnecki, Project Manager

Sharon Shuya, Project Manager

Stephanie Chai, Project Manager

Loreen Lennon, Communications Manager

Charlene Chauvette, Office Manager

Leslie Chivers, Operations Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Lisa Saskiw, Administrative Assistant



1. Call to Order

Called to order 9:00 a.m.

2. Chair's Opening Remarks

- *In Camera* clarification: Due to conflicting Legal Opinions, CRB will operate as Municipal Councils do; the only motion permissible during an *in camera* session will be to come out of the *in camera* session.
- Welcome aboard to both Beth James, Parkland County and Robyn Singleton, Lamont County as new CAOs.
- Members will be completing their Committee/Organizational appointments soon. A thank you to both Councillor Ganske and Councillor Brodhead for their leadership while serving as Committee Chairs.
- Formal confirmation of the \$315,000 Matching Funding has been received for the year. To assist members with budgeting CEO, Malcolm Bruce has been tasked with looking at long term planning for contributions.
- Thank you to the Board for its positive long term advocacy shown by the Board, particularly on the GreenTRIP Initiatives.

3. Approval of Agenda

Moved by Mayor Boyd. **Accepted by** Chair.

B2015-45

Motion: That the Capital Region Board approve the Agenda of September 10, 2015.

Motion carried unanimously.

4. Approval of Minutes

Moved by Mayor Berube. **Accepted by** Chair.

B2015-46

Motion: That the Capital Region Board approve the Minutes of August 13, 2015.

Motion carried unanimously.

5. Transit Committee

a. Household Travel Survey Presentation

Presentation by Stephanie McCabe and Howaida Hassan from the City of Edmonton



6. Governance, Priorities & Finance Committee

a. Board Committee Terms of Reference

i. Advocacy & Monitoring Committee

Moved by Mayor Berube. **Accepted by** Chair.

Motion: That the Capital Region Board approve the Advocacy & Monitoring Committee revised Terms of Reference, as recommended by the Governance, Priorities & Finance Committee.

Mayor Randy Boyd, Bon Accord, put forward a friendly amendment to have “Business and Budget Planning” included in the terms of reference. The friendly amendment was accepted.

B2015-47

Motion: That the Capital Region Board approve the Advocacy & Monitoring Committee revised Terms of Reference, as amended, and recommended by the Governance, Priorities & Finance Committee.

Motion carried unanimously.

ii. Housing Committee

Moved by Mayor Berube. **Accepted by** Chair.

B2015-48

Motion: That the Capital Region Board approve the Housing Committee revised Terms of Reference, as recommended by the Governance, Priorities & Finance Committee.

Motion carried unanimously.

b. Board Policy Review – G014

Moved by Mayor Berube. **Accepted by** Chair.

Motion: That the Capital Region Board approve Policy G014 – Roles and Authorities of the Board Chair, Interim Chair and Vice-Chair, as recommended by the Governance, Priorities & Finance Committee.

Mayor Lisa Holmes, Morinville, moved to postpone the discussion on the review of Board Policy G014. **Accepted by** Chair.



Motion: That the Capital Region Board postpone the discussion on the review of Board Policy G014 and refer back to the Governance Priorities & Finance Committee to get further information on the requirements needed to remove the voting rights of the CRB Chairperson at the Board and assigning that right to another representative from the same municipality.

Following member discussion Mayor Lisa Holmes requested the motion be changed from postponement to referral and that the vote be completed subsequently to the original Governance, Priorities & Finance Committee recommended motion.

B2015-49

Motion: That the Capital Region Board approve Policy G014 – Roles and Authorities of the Board Chair, Interim Chair and Vice-Chair, as recommended by the Governance, Priorities & Finance Committee.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

B2015-50

Motion: That the Capital Region Board refers discussion on the review of Board policy G014 and refer to the Governance, Priorities and Finance Committee to get further information on the requirements needed to remove the voting rights of the CRB Chairperson at the Board and assigning that right to another representative from the same Municipality.

Chair Crouse relinquished the Chair position to CRB Vice-Chair Mayor Berube.

CRB Vice-Chair Berube, relinquished the Chair position back to Chair Mayor Crouse.

21 in favour, 3 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

c. CRB Membership Review Process

Moved by Mayor Berube. **Accepted by** Chair.

Motion: That the Capital Region Board approve the amended Policy G019 – Capital Region Board Membership Review, as recommended by the Governance, Priorities & Finance Committee.

Mayor Randy Boyd, Bon Accord, put forward a friendly amendment to include “calendar” within the policy regarding the 90 day timeframe. The friendly amendment was accepted.

Mayor Gale Katchur, Fort Saskatchewan, moved to amend the draft policy G019 wording of population requirement from 10,000 to 5,000. **Accepted by** Chair.



B2015-51

Motion: That the Capital Region Board amend the draft Policy G019 – Capital Region Board Membership Review, changing the wording of Population Eligibility from 10,000 to 5,000.

23 in favour, 1 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

B2015-52

Motion: That the Capital Region Board approve the amended Policy G019 – Capital Region Board Membership Review, as recommended by the Governance, Priorities & Finance Committee.

22 in favour, 2 opposed. Supported by 17 or more municipalities comprising more than 75 percent of the population. **Motion carried.**

7. Housing Committee

a. Housing Symposium Update

B2015-53

It was approved by unanimous consensus that the Capital Region Board receive the Housing Symposium Update as presented by Ms. Stephanie Chai.

8. Regional Services Committee

a. Approval of Minutes from the Final Committee Meeting

Moved by Mayor Smith. **Accepted by** Chair.

B2015-54

Motion: That the Capital Region Board approve the final draft minutes from the Regional Services Committee meeting April 16, 2015.

Motion carried unanimously.

9. Growth Plan Update Task Force

a. Regional Planning Approach

Moved by Mayor Smith. **Accepted by** Chair.

Motion: That the Capital Region Board approve the Regional Planning Approach that includes three inter-related elements: Growth Concepts, Metropolitan Growth Structure and a Tiered Planning Framework. The tiered planning framework includes a Metropolitan Core, a Metropolitan Area and Rural Area, as recommended by the Growth Plan Update Task Force.

Mayor Greg Krischke, Leduc, put forward a friendly amendment to include “approve in principle” in the motion. The friendly amendment accepted.



B2015-55

Motion: That the Capital Region Board approve in principle the Regional Planning Approach that includes three inter-related elements: Growth Concepts, Metropolitan Growth Structure and a Tiered Planning Framework. The tiered planning framework includes a Metropolitan Core, a Metropolitan Area and Rural Area, as recommended by the Growth Plan Update Task Force

Motion carried unanimously.

b. Policy Areas Framework

Moved by Mayor Carr.

Motion: That the Capital Region Board approve the Policy Areas Framework to include: Economic Competitiveness and Employment, Agriculture, Natural Living Systems, Integration of Land Use and Infrastructure, Transit and Mobility, Community and Housing Choice and a separate area of Implementation, as recommended by the Growth Plan Update Task Force.

Mayor Greg Krischke, Leduc, put forward a friendly amendment to include “preliminary” in the motion. The friendly amendment accepted.

B2015-56

Motion: That the Capital Region Board approve the preliminary Policy Areas Framework to include: Economic Competitiveness and Employment, Agriculture, Natural Living Systems, Integration of Land Use and Infrastructure, Transit and Mobility, Community and Housing Choice and a separate area of Implementation, as recommended by the Growth Plan Update Task Force.

Motion carried unanimously.

10. Board Information Requests Update

IR.2015.12

Information Request: Why are the density targets reviewed on a five year basis? Can density targets be reviewed on a more regular basis using municipal census data?

IR.2015.13

Information Request: How does the methodology used to calculate target densities apply to the Sturgeon Valley in Sturgeon County?

11. Committee/Task Force Minutes

- a. **Governance, Priorities & Finance Committee** – *draft minutes and Chair update provided*
- b. **Land Use & Planning Committee** – *draft minutes*
- c. **Growth Plan Update Task Force** – *draft minutes and Chair update provided*

12. Administrative Items

- a. **CEO's Update**



- Thank you for the comments made during his tour around the region visiting member CAOs.
- Asks members to keep CRB Administration apprised of changes made during their Municipal organization reviews, so that we may make the appropriate updates.
- Committees are reviewing their 2016 work plans now and in October the Board will see a draft budget and work plan, recognizing we do not yet have all the facts and figures from the Provincial Budget. First view in October of draft budget. Final view for Board approval in December.
- Pilot project for specialized Transit Needs Assessment has been completed for the North East, including the feedback to the four communities affected by that study.

13. Adjournment

The Chair declared the meeting adjourned at 11:03 a.m.

CRB Chair, Nolan Crouse

CRB CEO, Malcolm Bruce