



Minutes of the meeting of  
the Capital Region Board  
held at Grand Ballroom, Chateau Louis Conference Centre  
on Thursday, April 9, 2015

**Delegates in Attendance:**

Mayor Nolan Crouse – St. Albert/Chair

Mayor Camille Berube – Beaumont

Mayor Randy Boyd – Bon Accord

Councillor Patricia Lee – Bruderheim (*alternate*)

Mayor Wally Yachimetz – Calmar

Mayor Stephen Lindop – Devon

Councillor Ed Gibbons – Edmonton (*alternate*)

Mayor Gale Katchur – Fort Saskatchewan

Councillor Louise Bauder – Gibbons (*alternate*)

Mayor Bill Skinner – Lamont

Reeve Wayne Woldanski – Lamont County

Councillor Dave Mackenzie – Leduc (*alternate*)

Mayor John Whaley – Leduc County

Councillor Carol Tremblay – Legal (*alternate*)

Mayor Lisa Holmes – Morinville

Councillor AnnLisa Jensen – Parkland County (*alternate*)

Mayor Mel Smith – Redwater

Alderman Wayne Rothe – Spruce Grove

Mayor William Choy – Stony Plain

Mayor Roxanne Carr – Strathcona County

Mayor Tom Flynn – Sturgeon County

Mayor Barry Rasch – Thorsby

Mayor Ralph van Assen – Warburg

Gary Sandberg – Government of Alberta

**Absent:**

Mayor Fred Lindsay – Wabamun

**CRB Administration:**

Malcolm Bruce, CEO

Sharon Shuya, Project Manager

Neal Sarnecki, Project Manager

Loreen Lennon, Communications Manager

Stephanie Chai, Director of Special Projects

Charlene Chauvette, Office Manager

Brandt Denham, GIS Coordinator

Amanda Borman, Executive Assistant

Lisa Saskiw, Administrative Assistant



## 1. Call to Order

Called to order 9:00 a.m.

## 2. Chair's Opening Remarks

Chair Crouse noted that there have been no REFs since the last election. Chair Crouse extended congratulations to the Town of Calmar, Leduc County, City of Leduc and Town of Devon on their continued regional collaboration. Chair Crouse announced that we are still awaiting response from the Province regarding the Matching Funding. Chair Crouse reminded members that the chosen CRB Election Strategy is to remain neutral. Chair Crouse advised members that CEO Malcolm Bruce has been tasked with informing members of the latest Provincial updates to the CRB Regulation. Chair Crouse drew attention to the map handout, pointing out the need for continued collaboration and participation at the CRB table. Finally, Chair Crouse notified members of a membership review process going to the Governance, Priorities & Finance Committee meeting April 13, initiated by the Advocacy & Monitoring Committee.

## 3. Approval of Agenda

**Moved by** Mayor Boyd. **Accepted by** Chair.

B2015-11

**Motion:** To approve the Agenda of April 9, 2015.

**Motion carried unanimously.**

## 4. Approval of Minutes

**Moved by** Mayor Berube. **Accepted by** Chair.

B2015-12

**Motion:** To approve the Minutes of March 12, 2015.

**Motion carried unanimously.**

## 5. Transit Committee

### a. CRB/CRP Transit Policy Workshop

**Moved by** Mayor Katchur.

B2015-13

**Motion:** That the Capital Region Board receive the update on the CRB/CRP Transit Policy Workshop for information.

**Motion carried unanimously.**



## 6. Growth Plan Update Task Force

**Moved by Mayor Carr. Accepted by Chair.**

**Motion:** That the Capital Region Board approve the process for updating the Growth Plan.

Mayor Flynn, Sturgeon County, put forward a friendly amendment to replace “process with schedule”. The friendly amendment was accepted.

**Motion:** That the Capital Region Board approve the schedule for updated the Growth Plan.

Mayor Carr, Strathcona County, put forward a further friendly amendment to adjust the motion to read “process as reflected by the current schedule”. The friendly amendment was accepted.

**Motion:** That the Capital Region Board approve the process as reflected by the current schedule for updated the Growth Plan.

Following a conversation by members and a short recess, Mayor Carr asked to withdraw the original motion.

**Motion withdrawn by Mayor Carr, with consent of the Capital Region Board members.**

## 7. Board Information Requests Update

IR.2015.03

**Information Request:** What have been the external costs for REFs, broken down by municipality, for the last three calendar years?

IR.2015.04

**Information Request:** Clarification: Are municipalities able to exceed their density targets or would they be denied?

## 8. Committee/Task Force Minutes

- a. **Advocacy & Monitoring Committee** – *draft minutes and Chair update provided*
- b. **Transit Committee** – *draft minutes and Chair update provided*
- c. **Growth Plan Update Task Force** – *draft minutes and Chair update provided*

## 9. Administrative Items

### a. CEO's Update

#### i. Performance Measurement

Mr. Bruce walked members through the provided Performance Measurement Register, once again stating that as suggested by the Advocacy & Monitoring Committee, the status of the Strategic Priorities will be reported to the Board on a bi-annual basis.



## ii. Economic Development Update

IR.2015.05 **Information Request:** Who is involved in the Economic Development Initiative?

## iii. Annual Report Update

Mr. Bruce advised members that a response has not yet been received from the Province regarding the request to align the Annual Report submission with the new CRB year end of March 31.

## iv. Year End Update

Mr. Bruce announced to members that the province has amended the regulation to now state that the CRB year end is March 31.

Chair Crouse reminds members that the Growth Plan Update Task Force meeting taking place following the Board meeting is being held in the St. Michael room and; that the tonight's Road show is taking place in Fort Saskatchewan, at City Hall starting at 6:30 p.m.

Mr. Gary Sandberg, Government of Alberta, announced to members that Mr. Bruce McDonald has been assigned to the Capital Region Board as the official Government of Alberta representative.

IR.2015.06 **Information Request:** Do CRB Committees have the right to send items directly to other Board Committees without going through the Board first?

## 10. Adjournment

The Chair declared the meeting adjourned at 10:30 a.m.

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CRB Chair, Nolan Crouse

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CRB CEO, Malcolm Bruce